we're looking for a graphic designer + office administrator



who you are

Proficient in Illustrator, Photoshop & InDesign
Ability to edit social media videos
Must LOVE helping people
You are not afraid to think outside the box
Creative in nature
Loves Social Media
Has an amazing personality
A phone voice like no other
Licensed Real Estate Salesperson (Definitely a positive but not a must)

job details

Reports to our team lead & owner

You are the go-between our team & the world

Ability to be the face of The Boutique at our Brea office

Office-based position M-F

Knows Apple & Droid Operating Systems

Designing artwork for use on social media & real

estate marketing

Digitally edits photos & videos

Managing & organizing digital paperwork

Ability to upload to multiple websites

skills are cheap, passion is priceless, please email your resume to info@theboutiquere.com

our story

The Boutique Real Estate Group is a boutique real estate brokerage founded in Orange County, CA, that focuses on brilliant design, beautiful marketing & luxury services. The Boutique has created a culture that spurs collaboration, technology, and social media with a unique marketing approach. Our story goes a little something like this. Beautiful design evokes emotion. Emotion stirs the soul and creates a connection between client, agent and the home buying & selling process. The Boutique Real Estate Group has invested heavily in bringing all aspects of the real estate experience completely in-house. From custom design, professional staging, architectural photography, cinematography & film production, social media to technology, internet optimization, cloud-based transaction management and global listing syndication. This not only provides The Boutique with complete control of the design, marketing & technology of luxury real estate but also gives us the look & feel of a true boutique marketing agency. This design & tech-forward approach has earned The Boutique Real Estate Group accolades & awards worldwide.

OUT OCCOOLDES AS SEEN ON FOR The New York Times CNBC REGISTER Los Angeles Times

2023 Board Member, St. Joseph Hospital Board of Directors | 2022 Realtrends.com Ranking for Number of Transaction Sides in California 2021 Top Luxury Brokerage in North Orange County | 2020 Top Real Estate Brokerage on Social Media 2019 Real Estate Video Influencer Award | 2018 Real Estate Video Influencer Award 2018 Top 30 Real Estate Brokerages on Social Media | 2018 Overall Winner Pitchfest. Best Listing Presentation 2017 Real Estate Video Influencer Award | 2017 REAL Trends Finalist for Best Overall Website 2017 Inman News Innovator Award for Most Innovative Brokerage | 2017 Inman News Real Estate Influencer of The Year 2016 Top 100 Real Estate Influencers on Social Media | 2016 Inman News Innovator Award for Most Innovative Brokerage 2016 SP 200 The Most Powerful People In Residential Real Estate | 2015 Top 33 People Changing The Real Estate Industry 2015 Inman News Innovator Award for Most Innovative Technology | 2014 Best Real Estate Video of The Year 2014 Inman News Innovator Award for Most Innovative Real Estate Agent | 2014 Next Generation Real Estate Brokerage 2014 Top 100 Most Influential Real Estate Leaders in The USA 2013 Top 20 Real Estate Videos in The USA